



TUITION, BOARDING and OTHER FEES 2021

Terms and Conditions (referenced as Annexure 1 - Contract of Enrolment)

PLEASE NOTE THAT OUR TUITION FEE BILLING OPTIONS CHANGED IN 2020 AND THAT OUR DEFAULT FEE PAYMENT OPTION IS MONTHLY VIA DEBIT ORDER

IMPORTANT:

If you receive this communication and you are not the responsible fee payer, it is your responsibility to ensure that the communication reaches the responsible party

TUITION FEE: PAYMENT OPTIONS

<u>Option 1</u> ANNUAL PAYMENT	<u>Option 2</u> Monthly Payment by CREDIT CARD	<u>Option 3</u> Monthly Payment by DEBIT ORDER
Tuition fees paid in full for the year, by no later than 8 January 2021 will be discounted by 4.0%	Tuition fees paid in eleven (11) EQUAL monthly instalments to be processed by <u>pre-authorized CREDIT CARD</u> , by no later than the last business day of each month	Tuition fees paid in eleven (11) EQUAL monthly instalments to be processed by <u>pre-authorized DEBIT ORDER</u> , by no later than the last business day of each month

Penalties / default arrangements

- Non-payment of school fees is deemed a material breach of the contract with the School.
- Where Option 1 or Option 2 is the selected payment option and the terms of the option are not complied with, the school reserves the right to immediately amend the payment option to Option 3.
- If a debit order is returned, the School will determine the next debit order amount, based on the fees outstanding and the remaining payment months. If two or more debit orders are unpaid consecutively, the School will proceed as outlined later in this document under "**General**".
- The School reserves the right to levy an **interest** charge on overdue and / or unpaid fees (*at the current bank prime rate plus 5% (five percent)*).
- ALL fees must be settled by the last business day of November 2021.
- A sum of R200 will be recovered for each unpaid debit order.
- Debit orders will be processed by no later than the last business day of each month commencing in January 2021 and ending November 2021.
- Where Option 1 or Option 2 is the selected payment option fee payments may be accelerated, without discount, under advice to Mike Boden, the Schools' Head: Business.

Important Note:

Should the person[s] responsible not be able to comply with the payment terms outlined in this document they must proactively propose an acceptable alternative arrangement to the Head: Business in respect of payment of Fees and Additional Amounts. ***Failure to meet any of the terms and conditions of the agreed alternative will be deemed to be a material breach of Contract.***



Development Levy

The development levy of **R7 280** per child.

Boarding Fees

Boarding Enrolment Fee – **R10 000**.

Boarding Fees are payable termly in advance, but by no later than the 1st day of the school term. We reserve the right to restrict access to Boarding if the boarding fee is not settled within seven (7) days of the start of the school term.

Sundry Charges

Payment of sundry charges levied (*sports tours, books, excursions, study skills programs etc.*) are due in the month charged, and will be recovered by debit order / credit card transaction together with your monthly tuition fee, **unless** we are advised to the contrary, in which case you will be obliged to settle the extras in the month charged by EFT / SnapScan or Credit Card. **Please note that this is a change from the previous year and the decision was based on parent feedback.**

APPLICATION FEE / ENROLMENT FEE (NON-REFUNDABLE)

A **non-refundable** application fee of **R350** is payable on submission of your admission application.

A **non-refundable** enrolment fee of **R25 000** is payable on acceptance of your child into the school.

GENERAL

- We will raise our tuition fee invoice in line with your chosen payment option. If the need arises to amend your payment option, before the start of the 2021 school year, please liaise directly with the Head: Business on bodenm@stdavids.co.za. Agreed arrangements **MUST** be confirmed in writing.
- Statements will be emailed. In the event of a change of email address please ensure that the Bursar's office is notified as a matter of urgency.
- The School reserves the right to review the readmission, from 2020 to 2021, of any pupil in respect of whom outstanding monies are due to the School.
- Outstanding fee accounts may be handed over for collection and ALL costs thereto will be for the account of the person[s] responsible for settlement of Fees.
 - Sanction for not settling your son's fee commitment may include (*but may not be limited to*);
 - Issuing a formal notice to settle all overdue amounts within 10 (ten) days, and
 - Issuing a letter of demand, and the person[s] responsible will be credit listed, and
 - final termination of the contract will be invoked in the event the above does not achieve settlement of the debt, and
 - outstanding debt will be handed over to collection agents for their further attention.
 - In respect of your son(s), the sanction may include (*but may not be limited to*);
 - Non-participation in extramural / cultural events / tours (*irrespective if there is a cost associated therewith*), and
 - Attendance at any other function / event for which a cost may be levied, and
 - Termination of the school contract at the term end immediately following default, unless in term 3, when termination will occur at the end of the school year.
- A **full term's notice**, in writing, or the equivalent fee (*one third of the annual fee*) in lieu thereof is required prior to the withdrawal of a pupil.
- In the event of making payment via EFT / SnapScan, please ensure you quote your son's fee account number on all payments made; this will ensure that payments received are correctly allocated / processed.

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BANK DETAILS

Our bank details are as follows:

Standard Bank of SA Ltd
Sandton Branch
Account Number: 42-094-371-4
Branch code: 019-205
Reference: 'Fee account number'

IMPORTANT RETURNS REQUIRED FROM EACH RESPONSIBLE FEE PAYER

<u>Option 1</u> Annual Payment	<u>Option 2</u> Monthly Payment by Credit Card	<u>Option 3</u> Monthly Payment by Debit Order
Confirmation of intention to pay by 8 January 2021 (Page 6 below) <u>AND</u> A completed DEBIT ORDER FORM (Page 6 and 7 below)	A completed CREDIT CARD authorisation FORM <u>AND</u> A completed DEBIT ORDER FORM (Page 6 and 7 below)	A completed DEBIT ORDER FORM <u>ONLY</u> (Page 6 and 7 below)

The above FORMS are included in this correspondence pack. `

**ONCE COMPLETE, PLEASE SAVE & UPLOAD THIS FORM TO THE GOOGLE
DOCUMENT IN THIS LINK
CLICK HERE FOR LINK**

**IF YOU ARE UNABLE TO UPLOAD, PLEASE SCAN & EMAIL to fees@stdavids.co.za or
HAND DELIVER TO SCHOOL RECEPTION FOR ATTENTION MRS. T GUERCIO**

**FORMS NEED TO BE SUBMITTED BY
FRIDAY 30 OCTOBER 2020.**

TUITION FEE SCHEDULE 2021

Phase	Grade	Tuition Fee	Development Levy	TOTAL FEE	PAID IN ADVANCE	PAID MONTHLY	COVID-19 Recovery Credit
					4% DISCOUNT		[If ELIGIBLE]
					ONCE OFF PAYMENT BY 8 JAN 2021	11 EQUAL INSTALMENTS JAN - NOV	1/3rd Jan, May and Sept 2021
Pre-Primary	00	R 77 700	R 7 280	R 84 980	R 81 581	R 7 725	(R6 000)
	0	R 85 800	R 7 280	R 93 080	R 89 357	R 8 462	(R6 000)
Junior Primary	1	R 102 100	R 7 280	R 109 380	R 105 005	R 9 944	(R6 000)
	2	R 106 200	R 7 280	R 113 480	R 108 941	R 10 316	(R6 000)
	3	R 115 000	R 7 280	R 122 280	R 117 389	R 11 116	(R4 000)
Senior Primary	4	R 123 220	R 7 280	R 130 500	R 125 280	R 11 864	(R4 000)
	5	R 123 220	R 7 280	R 130 500	R 125 280	R 11 864	(R4 000)
	6	R 124 600	R 7 280	R 131 880	R 126 605	R 11 989	(R4 000)
	7	R 124 600	R 7 280	R 131 880	R 126 605	R 11 989	(R4 000)
High School	8	R 141 800	R 7 280	R 149 080	R 143 117	R 13 553	(R4 000)
	9	R 141 800	R 7 280	R 149 080	R 143 117	R 13 553	(R4 000)
	10	R 147 120	R 7 280	R 154 400	R 148 224	R 14 036	(R4 000)
	11	R 147 120	R 7 280	R 154 400	R 148 224	R 14 036	(R3 500)
	12	R 147 120	R 7 280	R 154 400	R 148 224	R 14 036	(R3 500)

Boarding Fee 2021

	FEE	Termly Fee
Boarding	R 102 200	R34 067

OTHER Fees 2021

Application fee	R 350
Enrolment fee (<i>non refundable</i>)	R 25 000
Boarding enrolment fee (<i>non refundable</i>)	R 10 000



**PAYMENT OPTION FOR 2021 SCHOOL FEES,
COVID RECOVERY CREDIT OPTION AND
ACCEPTANCE OF TERMS AND CONDITIONS**
(referred to as Annexure 1 per the contract of enrolment)

IMPORTANT NOTICE:

**NON-PAYMENT / LATE PAYMENT OF SCHOOL FEES WILL BE CONSIDERED TO BE
A MATERIAL BREACH OF THE CONTRACT BETWEEN THE SCHOOL AND THE
PERSON[S] RESPONSIBLE FOR PAYMENT OF FEES AND MAY LEAD TO THE
TERMINATION OF THE CONTRACT OF ENROLMENT**

I / we
(full name of person[s] responsible for payment of fees)

responsible for
name and surname of child(ren)

- 1.
- 2.
- 3.
- 4.

have read and accept the terms and conditions as attached and hereby elect to pay the 2021 FEES on the following basis *(mark the elected box please)*.

Annually *(by no later than 8 January 2021 to qualify for the 4% discount)*
Monthly

I / We further agree that it is incumbent upon me/us to comply with the terms and conditions herein and that any change to the payment option will be undertaken in consultation with Mike Boden, the school's Head: Business.

The school requires this form *(and required attachments including the debit order, credit card authorisation mandate)* to be returned to the school by **Friday 30 October 2020**.

Failure to do so will impact the school's ability to finalise its year end administration which may, in turn, impact on the 2021 billing and your child[ren]'s 2021 successful enrolment.

We thank you for your cooperation in this regard.

I choose the following option for my COVID-19 Recovery Credit:

- Donate my credit towards welfare funding to assist families in need
- Credit my school fee account

.....
Signature of person [s] responsible

.....
Date

Please Initial



Company Registered Name:	St David's Marist Inanda	Abbrev. Name with bank:	SDMI
Registration Number:	PBO 930005537 / NPO 065-468		
Beneficiary's Address:	36 Rivonia Road, Inanda, Sandton, 2196. P O Box 55026, Northlands, 2116		

Please delete and initial what is not applicable based on your selected payment method

Debit Order and / or Credit Card authorization mandate

A. AUTHORITY – DEBIT ORDER

Name of account holder to debit:							
Domicile et executandi: (Address)							
Contact Numbers:	(C)		(W)				
Bank:							
Branch Code:		Account Number:					
Type of Account:	Current		Savings		Transmission		
Amount to be restricted to no more than two months' payments:			Debit order date:	No later than the last business day of the month.			

I/We hereby authorise you to issue and deliver payment instructions to your Banker for collection against my/our above-mentioned account at my/our above-mentioned Bank (or any other Bank or branch to which I/we may transfer my/our account) on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in the attached fee schedule (plus additional Sundry charges from time to time), as updated from time to time, and commencing in January 2021 and continuing until this Authority and Mandate is terminated by me/us by giving you notice in writing of not less than 20 ordinary working days, and sent by prepaid registered post or delivered to your address as indicated above.

The individual payment instructions so authorised to be issued must be issued and delivered as follows: monthly

If the payment day falls on a Sunday, or recognised South African public holiday, the payment day will automatically be the very next ordinary business day.

I/We understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks. I also understand that details of each withdrawal will be printed on my Bank statement. Such must contain a number, which must be included in the said payment instruction and if provided to me should enable me to identify the Agreement.

Signed at _____ on this _____ day of _____.

(Account holder on the bank account)

Please Initial



B. AUTHORITY –CREDIT CARD

I / We authorise you to manually process an amount against my credit card as per the detail below.

Name of card holder:				
Domicile et executandi: (Address)				
Contact Numbers:	(C)		(W)	
Card Number:				
Expiry Date:		CCV:		
Amount to be restricted to no more than two months payments:		Due date:	No later than the last business day of the month.	

Signed at _____ on this _____ day of _____ .

(Account holder on the bank account)

C. Mandate

I/We acknowledge that all payment instructions issued by you shall be treated by my/our above-mentioned Bank as if the instructions have been issued by me/us personally.

I/We agree to pay any penalty bank charges relating to this debit order instruction.

D. Cancellation

I/We agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.

E. Assignment

I/We acknowledge that this Authority may be ceded or assigned to a third party if the Agreement is also ceded or assigned to that third party, but in the absence of such assignment of the Agreement, this Authority and Mandate cannot be assigned to any third party.

Please Initial