



TUITION, BOARDING, AFTERCARE and OTHER FEES 2023

Terms and Conditions (referenced as Annexure 1 – Application for Enrolment)

IMPORTANT:

If you receive this communication and you are not the responsible fee payer, it is your responsibility to ensure that the communication reaches the responsible party

TUITION FEE: PAYMENT OPTIONS

<u>Option 1</u> ANNUAL PAYMENT¹	<u>Option 2</u> Monthly Payment by CREDIT CARD	<u>Option 3</u> Monthly Payment by DEBIT ORDER
Annual Tuition fees paid in full for the year, by no later than 20th January 2023 A completed DEBIT ORDER and/or a CREDIT CARD FORM - See Annexure DO / CC	11 Equal Monthly Instalments by Credit Card - See Annexure CC and A completed DEBIT ORDER See Annexure DO	11 Equal Monthly Instalments by Debit Order - See Annexure DO

¹The annual fee reflected in the fee schedule is the 'annual discounted' fee.

Penalties / default arrangements

- Non-payment of school fees is deemed a material breach of the contract with the school.
- Where Option 1 or Option 2 is the selected payment option and the terms of the option are not complied with, the school reserves the right to immediately amend the payment option to Option 3.
- If a debit order and or credit card transaction is unpaid, the school will process a double debit in the next month. If two or more payments are unpaid consecutively, the school will proceed as outlined later in this document under **"General"**.
- The school reserves the right to levy an **interest** charge on overdue and / or unpaid fees (at the current bank prime rate plus 5% (five percent), compounded monthly).
- ALL fees must be settled by the last business day of November 2023.
- A sum of R200 will be recovered for each unpaid debit order.
- Debit order and Credit card processing date options (or closest business day thereto) are as follows (processing commences January 2023) –
 - 20th of each month
 - 25th of each month
 - Last business day of each month
- Where Option 2 or Option 3 is the selected payment option Fee payments may be accelerated, without discount, under advice to Mike Boden, the Schools' Head: Business.

Important Note:

Should the person[s] responsible not be able to comply with the payment terms outlined in this document they must proactively propose an acceptable alternative arrangement to the Chair: Audit & Risk c/o Head: Business (Mike Boden: bodenm@stdavids.co.za) in respect of payment of Fees and Additional Amounts. **Failure to meet any of the terms and conditions of the agreed alternative will be deemed to be a material breach of Contract.**



Development Levy

Development levy - **R8 360** per boy / child.

Boarding Fees

A **non-refundable** boarding enrolment fee is payable on acceptance of your child into boarding. Boarding Fees are payable annually in advance or monthly commencing in January each year.

We reserve the right to restrict access to Boarding if the boarding fee is not settled within seven (7) days of invoice date.

Aftercare Fees

Aftercare fees will be billed in line with your chosen option and will be recovered together with your monthly tuition fee.

Sundry Charges (3rd Party Charges)

Payment of sundry charges levied, (*sports tours, books, excursions, study skills programs etc.*) are due in the month charged, and will be recovered by debit order / credit card transaction together with your monthly tuition fee, **unless** we are advised to the contrary, in which case you will be obliged to settle the extras in the month charged by EFT / SnapScan or Credit Card.

APPLICATION FEE / ENROLMENT FEE (NON-REFUNDABLE)

A **non-refundable** application fee is payable on submission of your admission application.

A **non-refundable** enrolment fee is payable on acceptance of your child into the school.

GENERAL

- We will raise our tuition fee invoice in line with your chosen payment option.
- Statements will be emailed. In the event of a change of email address please ensure that the Accounts Office is notified as a matter of urgency.
- The school reserves the right to review the readmission of any pupil in respect of whom outstanding monies are due to the school.
- Outstanding fee accounts may be handed over for collection and ALL costs thereto will be for the account of the person[s] responsible for settlement of Fees.
 - Sanction for not settling Fee commitment may include (**but may not be limited to**):
 - Issuing a formal notice to settle all overdue amounts within 7 (seven) days of the date of a formal notification requesting settlement, and
 - Issuing a Letter of Demand, and the person[s] responsible will be credit listed, and
 - Final termination of the contract (Formal Notice of Disenrolment) will be invoked in the event the above does not achieve settlement of the debt, and
 - A credit bureau payment profile listing will be initiated, and
 - All outstanding debt will be handed over to our attorneys / collection agents for their further attention.
 - In respect of the boys / your son(s), the sanction may include (**but may not be limited to**):
 - Non-participation in extramural / cultural events / tours (*irrespective if there is a cost associated therewith*), and
 - Attendance at any other function / event for which a cost may be levied, and
 - Termination of the school contract at the term end immediately following default, unless in term 3, when termination will occur at the end of the school year.



- **A full term's notice, in writing, or the equivalent fee (one third of the annual fee) in lieu thereof is required prior to the withdrawal of a pupil.**
- In the event of making payment via EFT / SnapScan for sundry charges, please ensure you quote your son's fee account number on all payments made; this will ensure that payments received are correctly allocated / processed.

BANK DETAILS

Our bank details are as follows:

Standard Bank of SA Ltd
Sandton Branch
Account Number: 42-094-371-4
Branch code: 019-205
Reference: 'Fee account number'

IMPORTANT RETURNS REQUIRED FROM EACH RESPONSIBLE FEE PAYER

<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
ANNUAL PAYMENT	Monthly Payment by CREDIT CARD	Monthly Payment by DEBIT ORDER
Confirmation of intention to pay by 20 January 2023 and A completed DEBIT ORDER and/or a CREDIT CARD FORM - Annexure DO / CC	A completed Credit Card authorisation form- See Annexure CC and A completed DEBIT ORDER See Annexure DO	A completed DEBIT ORDER authorisation FORM - Annexure DO

Irrespective of your payment option choice, a completed and signed Debit Order and/or Credit Card form is required for each pupil.

PLEASE FOLLOW THE INSTRUCTIONS IN THE FILE FLOW COMMUNICATION REGARDING THE UPLOADING OF THE DEBIT ORDER/ CARD AUTHORIZATION FORM THAT IS ATTACHED TO THE FILE FLOW EMAIL.

IF YOU ARE UNABLE TO UPLOAD, PLEASE SCAN & EMAIL to collect@stdavids.co.za

**FORMS NEED TO BE SUBMITTED BY
 MONDAY 21ST NOVEMBER 2022.**

SCHEDULE OF FEES 2023

	ANNUAL PAYMENT FEE	MONTHLY PAYMENT FEE (x 11)	ENROLMENT FEE
MINI MARIST			
Tuition Fees - Grade 00	R78 720	R7 460	R15 000 ¹
Tuition Fees - Grade 0	R95 810	R9 080	R25 000
Development Levy ²	R7 970	R760	
JUNIOR PRIMARY			
Tuition Fees - Grade 1	R111 170	R10 530	R25 000
Tuition Fees - Grade 2	R115 490	R10 940	R25 000
Tuition Fees - Grade 3	R125 090	R11 850	R25 000
Development Levy	R7 970	R760	
SENIOR PRIMARY			
Tuition Fees - Grade 4	R134 210	R12 710	R25 000
Tuition Fees - Grade 5	R134 210	R12 710	R25 000
Tuition Fees - Grade 6	R135 650	R12 850	R25 000
Tuition Fees - Grade 7	R135 650	R12 850	R25 000
Development Levy	R7 970	R760	
COLLEGE			
Tuition Fees - Grade 8	R154 370	R14 620	R25 000
Tuition Fees - Grade 9	R154 370	R14 620	R25 000
Tuition Fees - Grade 10	R160 230	R15 180	R15 000
Tuition Fees - Grade 11	R160 230	R15 180	R10 000
Tuition Fees - Grade 12	R160 230	R15 180	R10 000
Development Levy	R7 970	R760	
COLLEGE BOARDING			
Grades 8 to 12	R109 680	R10 390	R10 000
AFTERCARE³			
Annual Fee (Full day: 13h30 – 17h30)	R15 750		
Month-by-Month (Full day: 13h30 – 17h30)	R18 900		
Full Day Daily Rate: (13h30 – 17h30)	R135		
Half-Day Daily Rate: (13h30 – 15h30)	R110		
Late Collection and/or Cancellation Fee	R135		

NOTICES

- Annual Fees are payable on or before 20 January 2023.
- Monthly fees are payable via debit order / credit card in line with the date selected .
- Debit orders and Card transactions will be processed January 2023 to November 2023 (11 payments)
- A non-refundable enrolment fee is payable upon enrolment (R15 000¹ is payable for Gr 00 enrolments for 2024)
- A non-refundable application fee is charged for new enrolment applications (R500).
- Interest on overdue accounts will be levied.
- An annual Development Levy² is charged per student as a source of funding for capital expenditure and campus improvements.
- ³Further information about Aftercare Ts & Cs available from the Prep

BANK DETAILS

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Sandton Branch
Account Number: 42-094-371-4
Branch code: 019-205
Reference: 'Fee account number'



PAYMENT OPTION FOR 2023 SCHOOL FEES & ACCEPTANCE OF TERMS AND CONDITIONS *(Referred to as Annexure 1 per the Application for Enrolment)*

IMPORTANT NOTICE:

NON-PAYMENT/LATE PAYMENT OF SCHOOL FEES WILL BE CONSIDERED TO BE A MATERIAL BREACH OF THE CONTRACT BETWEEN THE SCHOOL AND THE PERSON(S) RESPONSIBLE FOR PAYMENT OF FEES AND MAY LEAD TO THE TERMINATION OF THE CONTRACT OF ENROLMENT

I / We have read and accept the terms and conditions as attached and have made my election to pay the 2023 Fees via the File Flow request.

I am aware that the deadline for payment in order to qualify for the discounted annual fee (amount as stated as ANNUAL PAYMENT FEE on the fee schedule) is 21 January 2023.

I / We further agree that it is incumbent upon me/us to comply with the terms and conditions herein and that any change to the payment option will be implemented after consultation with Mike Boden (Head: Business).

The school requires the *debit order, credit card authorisation form* to be uploaded via File Flow by **Monday, 21 November 2022**.

Failure to do so will impact the school's ability to finalise its year end administration which may, in turn, impact on the 2023 billing and your children's 2023 successful enrolment.

We thank you for your cooperation in this regard.