

## TUITION, BOARDING, AFTERCARE and OTHER FEES 2022

**(PLEASE NOTE THAT THIS DOCUMENT IS FOR REFERENCE PURPOSES ONLY AND THE RELEVANT VERSION WILL ONLY BE REQUIRED TO BE COMPLETED UPON ACCEPTANCE TO ST DAVID'S MARIST INANDA.)**

Fees/ Terms and Conditions (*referenced as Annexure 1 - Application for Enrolment*)

### IMPORTANT:

If you receive this communication and you are not the responsible fee payer, it is **your** responsibility to ensure that the communication reaches the responsible party

### TUITION FEE: PAYMENT OPTIONS

<u>Option 1</u> ANNUAL PAYMENT	<u>Option 2</u> Monthly Payment by CREDIT CARD	<u>Option 3</u> Monthly Payment by DEBIT ORDER
Tuition fees paid in full for the year, by no later than 12 January 2022 will be discounted by <b>4.0%</b>	Tuition fees paid in eleven (11) EQUAL monthly instalments to be processed by <b><u>pre-authorized CREDIT CARD</u></b> . See payment option dates below.	Tuition fees paid in eleven (11) EQUAL monthly instalments to be processed by <b><u>pre-authorized DEBIT ORDER</u></b> . See payment option dates below.

### Penalties / default arrangements

- Non-payment of school fees is deemed a material breach of the contract with the school.
- Where Option 1 or Option 2 is the selected payment option and the terms of the option are not complied with, the school reserves the right to immediately amend the payment option to Option 3.
- If a debit order and or card transaction is unpaid, the school will determine the next payment amount, based on the fees outstanding and the remaining payment months. If two or more payments are unpaid consecutively, the school will proceed as outlined later in this document under "**General**".
- The school reserves the right to levy an **interest** charge on overdue and / or unpaid fees (*at the current bank prime rate plus 5% (five percent)*).
- ALL fees must be settled by the last business day of November 2022.
- A sum of R200 will be recovered for each unpaid debit order.
- Debit order and Card processing date options (or closest business day thereto) are as follows (processing commences January 2022) –
  - 20<sup>th</sup> of each month
  - 25<sup>th</sup> of each month
  - Last business day of each month
- Where Option 1 or Option 2 is the selected payment option fee payments may be accelerated, without discount, under advice to Mike Boden, the Schools' Head: Business.

### Important Note:

Should the person[s] responsible not be able to comply with the payment terms outlined in this document they must proactively propose an acceptable alternative arrangement to the Head: Business in respect of payment of Fees and Additional Amounts. ***Failure to meet any of the terms and conditions of the agreed alternative will be deemed to be a material breach of Contract.***



## **Development Levy**

Development levy - **R7 400** per child.

## **Boarding Fees**

Boarding Enrolment Fee – **R10 000**.

Boarding Fees are payable termly in advance, but by no later than the 1st day of the school term. **We reserve the right to restrict access to Boarding if the boarding fee is not settled within seven (7) days of the start of the school term.**

## **Aftercare Fees**

Aftercare fees will be billed in line with your chosen option and will be recovered together with your monthly tuition fee.

## **Sundry Charges (3<sup>rd</sup> Party Charges)**

Payment of sundry charges levied, (*sports tours, books, excursions, study skills programs etc.*) are due in the month charged, and will be recovered by debit order / credit card transaction together with your monthly tuition fee, **unless** we are advised to the contrary, in which case you will be obliged to settle the extras in the month charged by EFT / SnapScan or Credit Card.

A list of provisional 3<sup>rd</sup> party charges, per grade, is attached.

## **APPLICATION FEE / ENROLMENT FEE (NON-REFUNDABLE)**

A **non-refundable** application fee of **R500** is payable on submission of your admission application.

A **non-refundable** enrolment fee of **R25 000** is payable on acceptance of your child into the school.

## **GENERAL**

- We will raise our tuition fee invoice in line with your chosen payment option.
- Statements will be emailed. In the event of a change of email address please ensure that the Bursar's office is notified as a matter of urgency.
- The school reserves the right to review the readmission of any pupil in respect of whom outstanding monies are due to the school.
- Outstanding fee accounts may be handed over for collection and ALL costs thereto will be for the account of the person[s] responsible for settlement of Fees.
  - Sanction for not settling your son's fee commitment may include (**but may not be limited to**);
    - Issuing a formal notice to settle all overdue amounts within 7 (seven) days of the date of a formal notification requesting settlement, and
    - Issuing a letter of demand, and the person[s] responsible will be credit listed, and
    - final termination of the contract will be invoked in the event the above does not achieve settlement of the debt, and
    - all outstanding debt will be handed over to our attorneys / collection agents for their further attention.
  - In respect of your son(s), the sanction may include (**but may not be limited to**);
    - Non-participation in extramural / cultural events / tours (*irrespective if there is a cost associated therewith*), and
    - Attendance at any other function / event for which a cost may be levied, and
    - Termination of the school contract at the term end immediately following default, unless in term 3, when termination will occur at the end of the school year.



- **A full term's notice, in writing, or the equivalent fee (one third of the annual fee) in lieu thereof is required prior to the withdrawal of a pupil.**
- In the event of making payment via EFT / SnapScan for sundry charges, please ensure you quote your son's fee account number on all payments made; this will ensure that payments received are correctly allocated / processed.

**BANK DETAILS**

Our bank details are as follows:

**Standard Bank of SA Ltd**  
**Sandton Branch**  
**Account Number: 42-094-371-4**  
**Branch code: 019-205**  
**Reference: 'Fee account number'**

**IMPORTANT RETURNS REQUIRED FROM EACH RESPONSIBLE FEE PAYER**

<b><u>Option 1</u></b> <b>Annual Payment</b>	<b><u>Option 2</u></b> <b>Monthly Payment by Credit Card</b>	<b><u>Option 3</u></b> <b>Monthly Payment by Debit Order</b>
Confirmation of intention to pay by 12 January 2022 <b>(Page 5 below)</b>  <b><u>AND</u></b> A completed DEBIT ORDER FORM <b>Annexure DO</b>	A completed CREDIT CARD authorisation FORM  <b><u>AND</u></b> A completed DEBIT ORDER FORM <b>Annexure DO and Annexure CC</b>	A completed DEBIT ORDER FORM <b><u>ONLY</u></b> <b>Annexure DO</b>

***Irrespective of your payment option choice, a completed and signed Debit Order form is required for each pupil***

The above FORMS are included in this correspondence pack. `

**ONCE COMPLETE, PLEASE SAVE & UPLOAD THIS FORM BY CLICKING THE "UPLOAD DOCUMENTS" BUTTON IN THE EMAIL SENT TO YOU**

**IF YOU ARE UNABLE TO UPLOAD, PLEASE SCAN & EMAIL to collect@stdavids.co.za or HAND DELIVER TO SCHOOL RECEPTION FOR ATTENTION MRS. T GUERCIO**

**FORMS NEED TO BE SUBMITTED BY  
 FRIDAY 26 November 2021.**

### TUITION FEE SCHEDULE 2022

Phase	Grade	Tuition Fee	Development Levy	TOTAL FEE  (inclusive of the dev levy)	TOTAL FEE PAID IN ADVANCE 4% DISCOUNT  ONCE OFF PAYMENT BY 8 JAN 2022	TOTAL FEE PAID MONTHLY  11 EQUAL INSTALMENTS JAN - NOV	COVID-19 Recovery Credit  [If ELIGIBLE]  1/3rd Jan, May and Sept 2022
Pre-Primary	00	R 81 200	R 7 400	R 88 600	R 85 056	R 8 055	(R3 300)
	0	R 89 700	R 7 400	R 97 100	R 93 216	R 8 827	(R3 300)
Junior Primary	1	R 106 700	R 7 400	R 114 100	R 109 536	R 10 373	(R3 300)
	2	R 110 900	R 7 400	R 118 300	R 113 568	R 10 755	(R3 300)
	3	R 120 100	R 7 400	R 127 500	R 122 400	R 11 591	(R3 300)
Senior Primary	4	R 128 800	R 7 400	R 136 200	R 130 752	R 12 382	(R3 300)
	5	R 128 800	R 7 400	R 136 200	R 130 752	R 12 382	(R3 300)
	6	R 130 200	R 7 400	R 137 600	R 132 096	R 12 509	(R3 300)
	7	R 130 200	R 7 400	R 137 600	R 132 096	R 12 509	(R3 300)
High School	8	R 148 200	R 7 400	R 155 600	R 149 376	R 14 145	(R3 300)
	9	R 148 200	R 7 400	R 155 600	R 149 376	R 14 145	(R3 300)
	10	R 153 800	R 7 400	R 161 200	R 154 752	R 14 655	(R3 300)
	11	R 153 800	R 7 400	R 161 200	R 154 752	R 14 655	(R3 300)
	12	R 153 800	R 7 400	R 161 200	R 154 752	R 14 655	(R3 300)

### Boarding Fee 2022

	ANNUAL FEE	Termly Fee
Boarding	R 105 300	R35 100

### OTHER Fees 2022

Application fee	R 500
Enrolment fee ( <i>non refundable</i> )	R 25 000
Boarding enrolment fee ( <i>non refundable</i> )	R 10 000

### AFTERCARE FEE RATES 2022

Annual Fee (invoiced over 9 months)	R14 400
Month by Month (full day)	R17 100
Half-day (up to 15h30) - per day rate	R90
Full day (collection after 15h30) - per day rate	R125
Late Collection	R100
Booking cancellation fee	R50



**PAYMENT OPTION FOR 2022 SCHOOL FEES,  
COVID RECOVERY CREDIT OPTION AND  
ACCEPTANCE OF TERMS AND CONDITIONS**  
*(referred to as Annexure 1 per the contract of enrolment)*

**IMPORTANT NOTICE:**

**NON-PAYMENT / LATE PAYMENT OF SCHOOL FEES WILL BE CONSIDERED TO BE  
A MATERIAL BREACH OF THE CONTRACT BETWEEN THE SCHOOL AND THE  
PERSON[S] RESPONSIBLE FOR PAYMENT OF FEES AND MAY LEAD TO THE  
TERMINATION OF THE CONTRACT OF ENROLMENT**

I / we .....  
*(full name of person[s] responsible for payment of fees)*

responsible for  
*name and surname of child(ren)*

- 1. ....
- 2. ....
- 3. ....
- 4. ....

have read and accept the terms and conditions as attached and hereby elect to pay the 2022 FEES on the following basis *(mark the elected box please)*.

**Annually**  *(by no later than 12 January 2022 to qualify for the 4% discount)*  
**Monthly**

I / We further agree that it is incumbent upon me/us to comply with the terms and conditions herein and that any change to the payment option will be undertaken in consultation with Mike Boden, the school's Head: Business.

**The school requires this form (and required attachments including the debit order, credit card authorisation mandate) to be returned to the school by Wednesday 26<sup>th</sup> November 2021.**

**Failure to do so will impact the school's ability to finalise its year end administration which may, in turn, impact on the 2022 billing and your child[ren]'s 2022 successful enrolment.**

We thank you for your cooperation in this regard.

**I choose the following option for my COVID-19 Recovery Credit:**

- Donate my credit towards welfare funding to assist families in need
- Credit my school fee account

.....  
Signature of person [s] responsible

.....  
Date

Please  
Initial