



TUITION, BOARDING, AFTERCARE & OTHER FEES 2025

Terms and Conditions (*referenced as Annexure 1 – Application for Enrolment*)

IMPORTANT:

If you receive this communication and you are not the responsible fee payer, it is ***your*** responsibility to ensure that the communication reaches the responsible party.

TUITION FEE: PAYMENT OPTIONS

<u>Option 1</u> ANNUAL PAYMENT ¹	<u>Option 2</u> Monthly Payment by CREDIT CARD	<u>Option 3</u> Monthly Payment by DEBIT ORDER
Annual Tuition fees paid in full for the year, by no later than 22nd January 2025 and A completed DEBIT ORDER and/or a CREDIT CARD FORM - See Annexure DO / CC	11 Equal Monthly Instalments by Credit Card - See Annexure CC	11 Equal Monthly Instalments by Debit Order - See Annexure DO

*Annual payer completed form for payment of 3rd Party costs.

Penalties / default arrangements

- Non-payment of school fees is deemed a material breach of the contract with the school.
- Where Option 1 or Option 2 is the selected payment option and the terms of the option are not complied with, the school reserves the right to immediately amend the payment option to Option 3.
- If a debit order and or credit card transaction is unpaid, the school will process a double debit in the next month. If two or more payments are unpaid consecutively, the school will proceed as outlined later in this document under "**General**".
- The school reserves the right to levy an **interest** charge on overdue and / or unpaid fees.
 - (at the current bank prime rate plus 5% (five percent), compounded monthly).
- ALL fees must be settled by the last business day of November 2025.
- A sum of R200 will be recovered for each unpaid debit order.
- Debit order and Credit card processing date options (or closest business day thereto) are as follows (processing commences January 2025) –
 - 20th of each month
 - 25th of each month
 - Last business day of each month
- Where Option 2 or Option 3 is the selected payment option Fee payments may be accelerated, without discount, under advice to Shaun Sutherland, the School's Head: Business.

Important Note:

Should the person[s] responsible not be able to comply with the payment terms outlined in this document they must proactively propose an acceptable alternative arrangement to the Chair: Audit & Risk c/o Head: Business (Shaun Sutherland: sutherlands@stdavids.co.za) in respect of payment of Fees and Additional Amounts.



Failure to meet any of the terms and conditions of the agreed alternative will be deemed to be a material breach of Contract.

Development Levy

Development levy - **R11 718** per boy.

Boarding Fees

A ***non-refundable*** boarding enrolment fee is payable on acceptance of your child into boarding. Boarding Fees are payable annually in advance or monthly commencing in January each year.

We reserve the right to restrict access to Boarding if the boarding fee is not settled within seven (7) days of invoice date.

Aftercare Fees

Aftercare fees will be billed in line with your chosen option and will be recovered together with your monthly tuition fee.

Sundry Charges (3rd Party Charges)

Payment of sundry charges levied, (*sports tours, books, excursions, study skills programs etc.*) are due in the month charged, and will be recovered by debit order / credit card transaction together with your monthly tuition fee, ***unless*** we are advised to the contrary, in which case you will be obliged to settle the extras in the month charged by EFT / SnapScan or Credit Card.

APPLICATION FEE / ENROLMENT FEE (NON-REFUNDABLE)

A ***non-refundable*** application fee is payable on submission of your admission application.

A ***non-refundable*** enrolment fee is payable on acceptance of your child into the school.

GENERAL

- We will raise our tuition fee invoice in line with your chosen payment option.
- Statements will be emailed. In the event of a change of email address please ensure that the Accounts Office is notified as a matter of urgency.
- The school reserves the right to review the readmission of any pupil in respect of whom outstanding monies are due to the school.
- Outstanding fee accounts may be handed over for collection and ALL costs thereto will be for the account of the person[s] responsible for settlement of Fees.
 - Sanction for not settling Fee commitment may include (***but may not be limited to***);
 - Issuing a formal notice to settle all overdue amounts within 7 (seven) days of the date of a formal notification requesting settlement, and
 - Issuing a Letter of Demand, and the person[s] responsible will be credit listed, and
 - Final termination of the contract - Formal Notice of Contract Termination will be invoked in the event the above does not achieve settlement of the debt, and
 - A credit bureau payment profile listing will be initiated, and
 - All outstanding debt will be handed over to our attorneys / collection agents for their further attention.



ST DAVID'S MARIST INANDA

- In respect of the boys / your son(s), the sanction may include (***but may not be limited to***);
 - Non-participation in extramural / cultural events / tours (*irrespective if there is a cost associated therewith*), and
 - Attendance at any other function / event for which a cost may be levied, and
 - Termination of the school contract at the end of term immediately following a default, unless in term 3, when termination will occur at the end of the school year.
- **A full term's notice, in writing, or the equivalent fee (*one third of the annual fee*) in lieu thereof is required prior to the withdrawal of a pupil.**
- In the event of making payment via EFT / SnapScan for sundry charges, please ensure you quote your son's fee account number on all payments made; this will ensure that payments received are correctly allocated / processed.

Important Note:

School fee accounts not in good standing at the end of the academic school year (paid up in full OR agreed settlement arrangements with the school, confirmed in writing), may result in your son not being allowed to proceed to the next academic school year.

For boys proceeding from grade 10 to grade 11 and grade 11 to grade 12, this will have a significant impact on their education, and parents are reminded of their obligation to settle their fees before the end of November each year.

BANK DETAILS

Please note our changed (January 2024) bank details are as follows:

FNB Sandton Branch

Account Number: 62938960871

Branch code: 254-605

Reference: 'Fee account number'

PLEASE RETURN COMPLETED FORMS BY FRIDAY 25 NOVEMBER 2024

PLEASE EMAIL to fees@stdavids.co.za